WEBSITE NOTIFICATION

IBPS invites Sealed Bids for:-
Procurement & Installation of New CCTV Surveillance System For Training Center (5th Floor, 'B' wing)

IBPS invites Sealed Bids for Procurement & Installation of New CCTV Surveillance Systems for Training Center (5th Floor, 'B' wing) at IBPS House, from the authorized suppliers who fulfill the following mandatory conditions / requirements.

Brief details of the Bid are as follows:-

Last date of submission of Bid	**12th Oct, 2026 on or before 03.00 p.m.**
Technical Bid opening date	**12th Oct, 2026 @ 04:00 p.m.** **The Bidder or his authorized representative are allowed to remain present @ time of bid opening.** **In case of any change in date / time of opening of bid, it will be displayed on IBPS website www.ibps.in; on or before 11th Oct, 2026.**
Address for communication	**Division Head (Administration), IBPS House, Behind Thakur Polytechnic, Off Western Express Highway, Thakur Complex, 90 D P Road, Kandivali (East), Mumbai – 400 101**
Contact person	**Security Officer In-Charge** **Tel. 022-69197251/52**
Earnest money deposit (Interest free)	**Rs. 10,000/- (to be paid DD in favor of 'INSTITUTE OF BANKING PERSONNEL SELECTION', payable at Mumbai at the time of submission of Bid)** **(Refundable to unsuccessful bidders after process is over)** **(The amount of EMD will be adjusted against Security Deposit (Interest free) of successful bidder)**
Security Deposit (Interest free)	**@10 % of total amount quoted will be kept as Security Deposit for one year after successful installation of system.** **(This is applicable only to successful bidder)** **(This amount will be refunded after one year after the successful installation & commissioning).**

Seal of the Bidder organization along with signature of Authorized signatory

Please Note:-

1. **The bidder has to install NVR and IP Cameras and related accessories within 15 days from issuance of purchase order.**
2. **The list of cameras (Location wise) is available on request.**
3. **The delivery time, for NVR specified by IBPS, is 15 days (maximum) from the date of issuance of purchase order, in case the successful bidder makes temporary arrangement for NVR.**
4. **Now a days market rates for Hard disc are very volatile. The market rate validity is only 24 hours. In this circumstances, for convenience of all bidders, at first, the rates are to be quoted for complete system as specified without rates for Hard disc. IBPS will call financial Bids for Surveillance Hard disc from all technically qualified bidders in second phase, with 24 hours validity. (All Bidders are hereby requested to give email Id & cell no of contact person.)**
5. **The content of this RFP is a copy right material of Institute of Banking Personnel Selection. No part or material of this RFP document should be published in paper or electronic media without the prior written permission from IBPS.**

Technical Conditions

1. Efficient and experienced technician/engineer shall be deputed for installation of CCTV Surveillance IP Camera system.
2. The person / persons deputed for installation of CCTV Surveillance IP Camera system, shall follow the security protocol of the IBPS and maintain the confidentiality.
3. The bidder shall make good any damages done during installation of the camera system in operation at appropriate compensation rates approved by the Competent Authority of IBPS.
4. The system should be complete in all respect and should be able to merge with the existing network video recording system & viewing system installed @ IBPS, as well as options for Remote Surveillance, Desktop PC view and Mobile view should be made available without compromising internet Safety & Security
5. The security deposit will have to be kept for one year, after completion of complete installation, testing and commissioning of said CCTV Surveillance system.
6. The camera cable should be of reputed make, e.g. D-Link CAT 6A. Charges for cable will be paid at actuals.
7. Only D-Link connectors are to be used.
8. The Bidder should include all miscellaneous necessary material and charges that are required for said job not separately specified in the bid document under the head installation and commissioning + miscellaneous essential material and charges.
9. Required electrical supply points for said system will be made available by IBPS.

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10. IBPS reserves right to increase or decrease quantity of procurement of material & services quoted in the bid document as per situation demand.
11. **IBPS reserves right to change / alter location of cameras or NVR as per IBPS specific requirements.**

General Conditions :-

1. Complaint call should be attended within four working hours.
2. The bidder should make himself conversant with the work to be quoted. If interested, the bidder can visit the site before submitting the Bid.
3. Quoted rates must be exclusive of GST. Percentage of GST required to be quoted separately. The validity of rates quoted shall not change for during the currency of project, except rate of Surveillance hard disks, Additional Period can be agreed upon by both parties mutually.
4. Payment will be made only through Cheque/NEFT/ECS to the selected bidder within 21 days of bill forwarding with supporting document & installation report dully signed by user for work assigned (The bill should be accompanied by the copy of service reports/installation reports).
5. Since the Institute is required to maintain secrecy and confidentiality of work, the agency should take utmost care while deputing the employees to IBPS, to undertake any work.
6. Security Officer In-charge can be contacted in case of any query. (Contact No. 022-69197251/2)
7. The Bid should be submitted in sealed cover super scribed "**Bid for Procurement & Installation of New CCTV Surveillance Systems for Training Center (5th Floor, 'B' wing) in IBPS House** "addressed to the Division Head (Administration) before last date of submission of bid as prescribed in page 1.
8. The agency may depute representative to attend opening of the Bids. Date and time is prescribed in page 1.
9. IBPS reserves the right to select or reject any or all the Bids received without any assigning any reasons.
10. In case of any dispute, decision of Director of IBPS will be final and binding on all concerned parties. (Subject to Mumbai Jurisdiction only)
11. The material of good quality (ISI Mark or equivalent) shall only be used.
12. The bidder should strictly follow the rules and regulations as stated under Labour License making provisions for the same including the rules and regulations regarding Minimum Wages Act, Contract Act, etc.
13. During DLP period, the cost of any spare parts replaced shall be borne by the respective successful bidder.
14. The bidder is required to put official seal of bidder organization along with signature of authorized signatory on each page of this bid document in acceptance of the terms & conditions of bid document.
15. Approved agency has to submit MAF certificate from respective supplier as & when asked for.

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16. IBPS will arrive at L-1 (Lowest Bidder) for this bid process on the basis of the bidder who quotes total lowest price of Procurement & Installation of New CCTV Surveillance Systems (Except Hard Disk) for Training Center (5th Floor, 'B' wing) in IBPS House. **The L-1 for Hard Disk will be arrived at separately.**
17. Please note: - As per IBPS Surveillance Data policy, Surveillance Back up to be preserved for 09 Months.
18. The successful bidder is required to ensure necessary safety apparatus / precautions / procedures for all required activities. IBPS will not be responsible for any medical services / such other liabilities towards personnel (deployed by bidder for installation of said system) who gets injured in any accident / incidence while working in the Institute.
19. **Installation and commissioning of IP Cameras and NVRs work should be completed on/before 21 days from issuance of purchase order. (Subject to site availability for installation)**
20. **Sealed Bidders may be required to work after office hours as per situation demand for installation.**

Security Deposit & payment schedule will be as follows :-

1. The material should be sent along with delivery challan in duplicate.
2. The bill/invoice should be sent along with copy of delivery challan duly signed by receiver for payment.
3. 90 % payment on completion of work that includes installation, testing commissioning. The result of cameras output and recording should be as per our specifications. GST % as applicable.
4. 10% will be retained as security deposit which will be released after one year of satisfactory performance to be calculated from the date of completion of installation, testing and commissioning work.
5. **No payment shall be made for materials rejected by the Institute.**

Instructions to bidders :-

1. **Bidders are advised to submit their bids taking full notice of all the prequalification criteria if any, technical specifications, terms and conditions. The sealed bids have to be submitted to the office of IBPS before the due date and time of submission. Bids received after the due date and time shall not be accepted.**
2. **Eligible bidders are required to submit their offer in two parts:**
   - **I. Separate sealed envelope for Technical Bid (Unpriced bid).**
   - **II. Separate sealed envelope for Financial Bid.**
3. **Separate Financial Bid for Surveillance Hard disk will have to be submitted later, as and when called for: Surveillance Hard disk: Capacity : 20TB; Make: WD; Type : Enterprise.**

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4. Do not mention / indicate any kind of financial information regarding rate or consulting Fees in the Technical bid, failing which both bids, technical as well as financial bids will get rejected.
5. The rates are required to be quoted in two parts in the Financial Bid:

   Basic Rate (all-inclusive except Taxes) + GST% = Total

The quotation of **Surveillance Hard disk (Type : Enterprise, Capacity : 20TB, Make: WD, Quantity: 04 only)** will be sought only from technically qualified bidders, with single-day validity on Password Protected email or Separate sealed envelope.

Submission of bids:-

a) Bidders are advised to study all the Bid Documents carefully and understand the Bid/Contract conditions, specifications etc., before quoting. If there are any doubts, they should get clarification in writing but this shall not be a justification for late submission of bid or extension of opening date.

b) The offer from the bidder should be strictly in accordance with Terms & Conditions of the bid and specifications.

c) All the enclosed bid documents along with the covering letter will form part of the bid.

d) It shall be understood that every endeavor has been made to avoid errors which can materially affect the basis of the bid and the successful bidders shall take upon himself and provide for risk of any error which may subsequently be discovered and shall make no subsequent claim on account thereof.

e) If the envelopes are not sealed and marked as instructed above, the Authority assumes no responsibility for the misplacement or premature opening of the contents of the bid submitted.

f) Any alteration/modification in the bid or additional information supplied subsequent to the bid due date, unless the same has been expressly sought for by the Authority, shall be disregarded.

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"Technical Bid"

The following documents are to be provided along with Technical Bid for Procurement & Installation of New CCTV Surveillance Systems for Training Center (5th Floor, 'B' wing) in IBPS House are as follows:-

1. **Name of Bidder Organization: _____**
2. **Address of Bidder Organization: _____**
3. **Contact Name & Address of Authorized signatory: _____**

   _____

   _____
4. **Mobile Number Authorized signatory: _____**
5. **Brief profile of Bidder Organization: _____**
6. **Must have a registered & well established office at Mumbai / Navi Mumbai / Thane / Mira-Bhayander (MMRDA Area) :** Yes / No **Registration No.: _____**
7. **Must have valid GST number :** Yes / No **GST number : _____**
8. **Must be experienced and having at least two (02) running contract Details out of which one must be valuing more than Rs. 1.00 Lakh with PSU / Government in Maharashtra.**
   i. **_____**
   ii. **_____**
9. **Document of 02 Years of experience in the field: _____**
10. **The relative documentary proof in respect of above conditions/requirements should be enclosed with Bid, without which the Bid will be summarily rejected.**
11. **We have understood the terms and conditions mentioned in the Technical as well as Financial bid and are agree to abide by it.**
12. **Please attach supporting documents for all information provided in Technical Bid.**

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"Financial Bid"

The details for Procurement & Installation of New CCTV Surveillance Systems for Training Center (5th Floor, 'B' wing) in IBPS House are as follows:-

Sr. No.	Description	Quantity	Rate per unit	Total amount without GST	GST%
1	**IP Dome Cameras:** Make CP Plus, 2 MP, (Model No.: CP-UNC-VC21L5C- VMD-LQ)	12 Nos.			
2	**NVR:** (Model No.: CP-UNR-4K532RB-FI) Make - CP Plus, 32 Channel with 8 SATA HDD Support & Each HDD slot 20TB hard disk supported (minimum 09 Month recording facility)	1 Nos.			
3	**PVC pipes & fittings** along with all required accessories (Make : Precision), fitting & Laying Charges (payment will be made for actual used.)	100 meters (Approx.)			
4	**D-Link Cat 6A Cable** along with all required accessories, fitting & Charges (payment will be made for actual cable used.) (D-Link only)	305 meters (Approx.)			
5	**POE switch** (Make D-Link) 24 Port POE switch (10/100/1000) (Model No.: DGS - F1026P-E)	1 Nos.			
6	**6U Rack** Wall mounting with transparent door + with universal Socket Spike Guard + inbuilt Cooling mechanism (Make : Valrack/D-link))	1 Nos.			
7	**42" TV Screen for Monitor** (Make : LG)108 cms (43 inches) NU87 AI Series Nano 4K Ultra HD (3840 x 2160) Smart webOS LED TV 43NU870BPLA- 2026	1 Nos			
8	**Computer set :** Make-Dell (Model No : 3680 Tower), i7-14700,14th Gen, Graphics card, 16 GB RAM, 512GB SSD, Microsoft Windows 11 (03Yrs NBD Warranty)	1 Nos			
9	**Installation and commissioning charge** + Miscellaneous essential materials & charges.	For Lot.			
10	**Warranty:** One Year				
11	**Extended Warranty:** The Bidder has to quote for warranty 01 Year + Extended warranty 04 years = total warranty of 05 years for entire system.	1 Nos			
12	(Only D-Link connectors are to be used)	**Total Cost**			

The Bidder should include all miscellaneous necessary material and charges that are required for said job not separately specified in the bid document under the head installation and commissioning + miscellaneous essential material and charges.

GST Extra as Applicable

The Separate financial Bid will have to be submitted by Technically qualified bidder as when called for Surveillance Hard disk (Capacity : 20TB, Make: WD, Type : Enterprise, Quantity: 04 nos).

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