TENDER FOR SALE OF

Sale of Old/Scraps Furniture items

“ON AS IS WHERE IS & WHAT IS BASIS”

Quotation/offers are invited from bonafide parties for sale of above-mentioned items.

Last date of submission of sealed quotation/offer in the prescribed form is 7th May, 2019 upto 4.00 p.m.
For offer documents and detailed terms refer our website: www.ibps.in

Head-Administration

Bidder’s company seal & signature
TENDER FOR THE SALE OF
Old/Scraps Furniture items on “as is where is & What is” basis

Tender offer Enquiry No. : IBPS/Tender-offer/Maint./2019-20

Tender offer Document for : Sale of Old/Scraps Furniture items on “as is where is & What is” basis

Date of Advertisement on IBPS website: 23rd April, 2019

Date of Advertisement in the newspapers: 23rd April, 2019

Last date and time of submission of tender offers: 7th May, 2019, upto 4.00 pm

Date and time of opening of tender offers : 7th May, 2019, upto 5.00 pm

Quotation issued to:
________________________________________________________________
________________________________________________________________
________________________________________________________________

Note: The sealed envelope should be super scribed as “Quotation for Sale of Old/scraps Furniture items on “as is where is & what is” basis, addressed

To,
Head-Administration
Institute of Banking Personnel Selection,
I.B.P.S House, Nr. Thakur Polytechnic,
90 ft. D.P. Road, Off W.E. Highway,
Kandivali (E) Mumbai - 400 101.
(2) 
Format of Quotation/offer
(To be submitted on company’s letter head)
Date: ____________

To, The Head-Administration
Institute of Banking Personnel Selection
IBPS house, Kandivali (East)
Mumbai – 400 101
Dear Sir,

SUB: Submission of quotation for Sale of Old/Scraps Furniture items on “as is where is & What is” basis.

Ref: Tender Offer Enquiry No. IBPS/Tender-offer/Maint./2019-20

With reference to your advertisement published in newspapers on 23rd April, 2019 in The Times of India and Maharashtra Times and also exhibited on your IBPS-website, we are submitting herewith our final offers/quotations as given below for purchasing aforesaid old items on “as is where is & what is basis”, after undertaking required inspection of these material at your office premises

<table>
<thead>
<tr>
<th>Our total Quotation/offer amount (as per annexure-I) for all the old/used items related to Furniture/fixtures etc. on “As is where is &amp; what is basis” is:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rs. _________________ (In words-Rs. _____________________________ ____________________________________) Plus G.S.T. as applicable.</td>
</tr>
</tbody>
</table>

**Note:** (a) The total quotation/offer amount mentioned above is final and is exclusive of G.S.T. (b) The quotation/offer should be for all the old/scraps furniture items as specified in the Annexure-I and not for any part of the specified items. (c) The highest bidder who will be awarded the Tender/contract has to remove all the items mentioned in that category.

Encl.: EMD- D.D./pay-order no. _______ dt. ______for Rs. 5,000/-

Name of the Contact person: ____________________________________________

Cel no. :_________________ Email id: _____________________________

Date: ______________ Signature of the bidder with seal

Bidder’s company seal & signature
Quotation/offer for – items related to mostly wooden Furniture/fixtures etc. on “As is where is & what is basis”.

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Details of Items</th>
<th>Qty. Units</th>
<th>Rate (Rs.)</th>
<th>Amount (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Teepoy-wooden with Glass</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Notice Board- wooden</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Chairs- cushioned- with/without handle-broken</td>
<td>6</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Chairs- Plastic</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Scorer Tables- Wooden with Iron frame (mixed size -3 ft. x 3 ft. &amp; 4 ft. x 3 ft.) (of various dept. dispatch, OMR room, printing press etc.)</td>
<td>35</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Office-Table- wooden -5ft. x 2 ft.</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Office Table – wooden with Iron framed</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Table-Big-wooden iron framed –size12 ft. x 4ft. (dispatch dept. work table)</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Table-Big-wooden iron framed –size 6 ft. x 3ft. (dispatch dept.+OMR work table) (pp)</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Big Table With white Top &amp; Two Drawers Size 36” X 48”</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>Table with Black Kaddappa Top</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>Small Table with Iron Angles &amp; wooden Top 24&quot;X27&quot;</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>Table with Brown Sun mica Top 26.5&quot;X53&quot;</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>14</strong></td>
<td>Wooden Chair With Brown Rest</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>15</strong></td>
<td>Wooden Table with Glass top with Backlight For Paste up 45&quot; X 59” ( Height 35&quot;)</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>16</strong></td>
<td>Computer Trolley – 39” x 21” H-.30”</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>17</strong></td>
<td>Computer Trolley – 27” x 18” H-30”</td>
<td>1</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
**Table (Stool)**

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>18</td>
<td>(i) Small Tables 12&quot; X 12&quot; 23&quot;(height)</td>
<td>12</td>
</tr>
<tr>
<td></td>
<td>(ii) Table With iron Frame Wooden Top with 15.5&quot;X15.5&quot; (Height 18&quot;)</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>(iii) Table with Iron Frame 12&quot; X12&quot; (height 24&quot;)</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>(iv) Table With iron Frame Wooden Top with 14&quot;X14&quot; (Height 29&quot;)</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>(v) Table With iron Frame Wooden Top with 15&quot;X15&quot; (Height 18&quot;)</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>(vi) Table With iron Frame Wooden Top with 11.5&quot;X11.5&quot; (Height 24&quot;)</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>(vii) Table Wooden frame with wooden top 11.5&quot;X11.5&quot;(Height 27.5&quot;)</td>
<td>1</td>
</tr>
</tbody>
</table>

| 19 | Table (stool) 15” x 15” x H-30” (OMR)                                      | 2        |
| 20 | Small Tables 12" X 12" 23"-H (gen.)                                       | 7        |

**Total Quotation/Offer Amount**

(Total quotation/Offer Amount In words) Rupees__________________________________________________________

(plus G.S.T. as applicable) plus GST as applicable.

**Note:** It is bidder’s responsibility to verify the items & its quantity at the time of undertaking inspection at site, prior to the submission of their quotation/offer.
Tender for Sale of Old/Scraps Furniture items on “as is where is & what is basis”.

Ref: Tender Offer Enquiry No. IBPS/Tender-offer/Maint./2019-20

Terms & Conditions forming part of the tender offer

Quotation/Tender offers are invited for the sale of Old/scraps furniture items on “as is where is & What is basis”. The quotation/tender offer duly signed and stamped should be submitted in sealed envelope only.

The Quotations/offers will be opened on the 7th May, 2019 at 5.00 p.m. in the presence of bidders or their authorized representatives. The bidder wish to be present at the time of opening of the quotations/offers should visit our office on the date and time mentioned above.

Terms and conditions:

1. Interested bidders should quote total offer amount for all the items of old/scraps furniture and price should be excluding G.S.T. as applicable.

2. The Offer must be accompanied with EMD (Earnest Money deposit) of Rs.5,000/- (Rs. Five thousand only.) in the form of DD/Pay order in favour of “Institute of Banking Personnel Selection”, payable at Mumbai for the fulfilment of the contract. Quotations without DD/PO towards Earnest Money Deposit shall be rejected by the Institute. No interest is payable on the earnest money deposit.
3. Prior to the submission of the quotations/offers, bidders should undertake inspection of the aforesaid material available at our office premises from 24.04.2019 to 06.05.2019 during 10.00 a.m. to 5.00 p.m. on working days (office will be closed on all Saturday, Sunday & Bank holidays).

4. The quotation/offer should be for all the old/scrap furniture items as specified in the Annexure-I and not for the any part of the specified items.

5. Along with the quotation/offer you should furnish the following documents dully self-certified.
   
   (a) Xerox Copy of PAN card
   
   (b) Copy GST registration certificate, if available

6. The assessment/comparison of quotes/offers of all the participating bidders will be done individually item-category-wise to decide the party as who has quoted/offered highest total amount for the particular item-category for the awarding the contract.

7. The bidder shall have to settle the payment before lifting the said material from our premises. The payment will be accepted either by Demand Draft/Pay-order or direct bank transfer through NEFT/RTGS.

8. The bidder will have to make all necessary arrangement (loading, transportation etc.) for lifting the material at their own cost. If bidder fails to remove the material
within 15 days from the date of intimation given by IBPS. IBPS shall be entitled to sale the aforesaid material to the next party in sequence of offering maximum/highest total offer amount.

9. In case the bidder fails to fulfill the commitment/offer made by them, the EMD amount shall be forfeited.

10. The bidder will have to count material to be lifted in presence of office representative,

11. The highest bidder who will be awarded the tender/contract has to remove all the specified items.

12. IBPS reserves the right to terminate bidder’s contract, if the bidder fails to comply with any of the terms & conditions mentioned.

13. Tender offer will be rejected if it is
   i. received after the due date
   ii. not accompanied with demand draft/pay-order worth Earnest Money deposit of Rs. 5,000/- (Rs. Five thousand only).
   iii. Required documents duly self-certified
14. The sealed cover should contain the details given in the eligibility criteria section and should be superscripted “Quotation for Sale of Old/scraps furniture items on “as is where is & what is basis” and shall be sent on or before 4.00 p.m. on 7th May, 2019, to:

Head-Administration
Institute of Banking Personnel Selection,
I.B.P.S House, Nr. Thakur Polytechnic,
90 ft. D.P. Road, Off W.E. Highway,
Kandivali (E) Mumbai - 400 101.

14. Right Reserved by the Institute: The institute reserves the right to accept or reject any quotation/offer or part thereof or cancel the tendering process without assigning any reasons.

15. In case of any dispute the decision of Director of IBPS shall be final. Dispute, if any will be settled in the courts of Mumbai Jurisdiction only.

I/We agree to all the terms and conditions mentioned in the quotation document of the Institute.

Date: ____________________________
Place: __________________________

Signature of the bidder with seal
Name of the party: __________

Bidder’s company seal & signature